

Employee Name:

**DUTY STATEMENT
DEPARTMENT OF MENTAL HEALTH
NAPA STATE HOSPITAL**

JOB CLASSIFICATION: PLUMBER I

1. MAJOR TASKS, DUTIES, AND RESPONSIBILITIES

Install, maintain, inspect and repair standard plumbing equipment concerned with water, gas, oil, sewage, fire control, steam and refrigeration systems; troubleshoot plumbing systems.

35% Troubleshoots mechanical controls for gas appliances and equipment; installs, maintains and repairs sewage disposal equipment, grease traps, sewer piping, storm drains and garbage disposals; requisitions parts, supplies and equipment

30% Installs, maintains and repairs plumbing fixtures, piping and valves.

25% Operates sewer machines, sewer rods, toilet augers and other tools and equipment used in clearing toilets, sewer lines and storm drains.

10% Installs, maintains and repairs hot water and gas controls, pumps, strainers, team pressure regulators, backflow preventers, vacuum breakers and gas appliances.

0% None

0 % **SITE SPECIFIC DUTIES**
None

0 % **TECHNICAL PROFICIENCY**
None

2. SUPERVISION RECEIVED

Under direction reports to and receives instruction from the Plumbing Supervisor.

3. SUPERVISION EXERCISED

May act as Plumbing Supervisor or lead to Building Maintenance Workers, Student Assistants, Youth Aides, and Volunteers.

4. KNOWLEDGE AND ABILITIES

DUTY STATEMENT – PLUMBER I

Page #2

KNOWLEDGE OF:

Principles, methods, materials, tools, and equipment used in plumbing; Safety Orders of the Division of Industrial Safety applicable to plumbing; and building codes.

ABILITY TO:

Perform plumbing work and care for tools, materials and equipment. Read and write English at a level required for successful job performance; read blueprints and work from plans and specifications; keep records and make simple reports; prepare rough sketches of minor plumbing installations; estimate material and labor costs for minor plumbing jobs. Follow oral and written instruction. Instruct and lead unskilled assistants.

5. REQUIRED COMPETENCIES

SAFETY

Actively supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safe or security hazards, including infection control.

CULTURAL AWARENESS

Demonstrates awareness to multicultural issues in the workplace which enable the employee to work effectively.

SITE SPECIFIC COMPETENCIES

None

TECHNICAL PROFICIENCY (SITE SPECIFIC)

None

6. LICENSE OR CERTIFICATION – not applicable.

7. TRAINING - Training Category =

The employee is required to keep current with the completion of all required training.

8. WORKING CONDITIONS

EMPLOYEE IS REQUIRED TO:

- Report to work on time and follow procedures for reporting absences;

DUTY STATEMENT – PLUMBER I

Page #3

- Maintain a professional appearance
- Appropriately maintain cooperative, professional, and effective interactions with employees, patients/clients and the public;
- Comply with hospital policies and procedures

The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital. All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job functions.

_____ Employee Signature	_____ Print Name	_____ Date
_____ Supervisor Signature	_____ Print Name	_____ Date
_____ Reviewing Supervisor Signature	_____ Print Name	_____ Date