

JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION Environmental Scientist		DWR POSITION NUMBER 0325-0762-005	SAP POSITION NUMBER 50001545	MCR 1
APPOINTEE Vacant		SAP PERSONNEL NO.	DIVISION/SECTION DISE/Cultural and Historic Resources	
COLLECTIVE BARGAINING IDENTIFIER Management Related BU: <input type="checkbox"/> Supervisory Related BU: <input type="checkbox"/> Confidential Related BU: <input checked="" type="checkbox"/> Rank and File BU: R10				
RESPONSIBILITIES EXERCISED <input type="checkbox"/> Supervisory <input type="checkbox"/> Lead Person		IMMEDIATE SUPERVISOR (Print) Jacqueline Wait	SUPERVISOR'S CLASSIFICATION Senior Environmental Scientist (Sup)	
APPROVED BY (Personnel Analyst's Name) C. Huber			DATE 07/09/2024	
<i>Percent of Time</i>	<i>Activity</i>			
40%	<p>POSITION SUMMARY</p> <p>As a matrixed multi-disciplinary environmental team, the Environmental Services Branch provides comprehensive and specialized environmental regulatory compliance services to support the Department's wide range of activities. Under the direction of the Manager working in the Cultural and Historic Resources Unit, the incumbent provides a broad range of regulatory compliance services related to environmental and cultural resources in support of the Department of Water Resources' continued operation and maintenance, as well as new construction, of the State Water Project (SWP); Federal Energy Regulatory Commission (FERC) license compliance and implementation, flood protection and levee maintenance activities; and protection of the State's resources. This position works collaboratively and in close coordination with the Environmental Assessments and Permitting Section, which ensures multi-disciplinary support amongst the Branch, Division, and Department-wide, and with federal, State, and local agencies and partners.</p> <p>ESSENTIAL FUNCTIONS</p> <p>This position requires the incumbent to work cooperatively with others; possess strong verbal and written communication skills and strong analytical and computer skills; maintain regular, consistent, predictable attendance, exercise good judgment, and follow Department safety policies. This position requires the incumbent to drive a personal or State vehicle on public roadways and/or uneven terrain. The specific essential functions are:</p> <p>Responsible for coordinating, conducting, and/or overseeing a wide range of environmental assessments and regulatory compliance services consisting of, but not limited to, pre-field research and preparation; field reviews and surveys; environmental data collection, site records preparation, and other related biological and cultural resources documentation such as photographic records and Geographic Information System maps. Prepare technical reports including progress and final drafts of reports related to project impacts and resource protection and management.</p>			
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.				
SUPERVISOR'S NAME (Print) Jacqueline Wait		SUPERVISOR'S SIGNATURE ➤		DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.				
EMPLOYEE'S NAME (Print) Vacant		EMPLOYEE'S SIGNATURE ➤		DATE

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20%	<p>Provide guidance and disseminate policy, procedures, and information on Native American issues and facilitate meetings and discussions between DWR staff and Native American representatives. Work with DWR's Tribal Policy Advisor to coordinate with other DWR Divisions/Regions/Offices on implementation strategies for Native American consultations under AB-52 and the California Natural Resource Agency's Tribal Consultation Policy. Maintain files of all correspondence and documentation of coordination and consultation for projects.</p>		
15%	<p>Prepare and/or review environmental and cultural resource documents and permit applications prepared by other DWR Division/Regions/Office personnel, DWR consultants, and other agencies which relate to the SWP, Sacramento/San Joaquin Delta or other areas of interest to DWR. Provide technical expertise to DWR management and staff regarding environmental and cultural resource regulatory compliance issues and represent DWR on various intra-departmental and inter-agency workgroups, committees, and public forums.</p>		
15%	<p>Participate in relicensing efforts for the new FERC license for the South State Water Project (SWP) Hydropower (Project 2426), Devil Canyon (Project 14797), and implementation of the Oroville Facilities (Project 2100) Historic Properties Management Plan. Conduct surveys, maintain pertinent documentation, and perform other duties, as necessary, in compliance with Section 106 of the National Historic Preservation Act (NHPA). Review related resources, studies and findings of contract consultants, including site surveys, evaluations, data recovery and subsequent reports; and monitor field work.</p>		
5%	<p>Participate in the preparation of consultant services contracts and interagency agreements. May serve as contract manager responsible for oversight of consultant work, review of invoices, and on-time payments.</p>		
5%	<p>Participate in the development and/or provide instruction for environmental compliance related training courses and tail-gate sessions for field crews. Design slide shows, training handouts and other presentation media using available software, such Microsoft Office (MS) PowerPoint and MS Office Publisher.</p>		
	<p>SPECIAL REQUIREMENTS</p> <p>Incumbent must possess a valid California State driver's license to travel to various job sites including State Water Project facilities and locations throughout the State, and to attend meetings and conferences.</p> <p>The incumbent must be able to meet the demands of field work on land and in water; must be able to swim at least 50 yards and stay afloat at least 10 minutes; must be able to move and transport equipment or objects weighing up to 40 pounds over rugged terrain.</p> <p>Incumbent may be required to work extended hours on occasion to meet project deadlines.</p> <p>Travel on short notice and overnight lodging may be required on some trips.</p>		

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	<p>Incumbent must be knowledgeable of natural resources management and of applicable federal, State, and local environmental and cultural resources laws and regulations including the National Environmental Policy Act (NEPA), California Environmental Quality Act (CEQA), and the National Historic Preservation Act (NHPA).</p> <p>Incumbent should be familiar with and have some experience working with Native Americans, knowledge of California history and prehistory, knowledge of archaeological survey, excavation techniques and possess project management skills.</p> <p>Skills in GIS are desirable.</p> <p>All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination.</p> <p>The Department of Water Resources (DWR) is committed to its mission and employees, and we are grounded in our commitment to public safety. DWR offers a hybrid workplace model that is designed to support a workforce of both office-centered and remote-centered workers. Regular and consistent attendance - whether office-centered or remote-centered - is essential to the successful performance in this position.</p>			