

SHADED AREA TO REFLECT RECLASS POSITION NUMBER ONLY DS#7**DUTY STATEMENT**

RPA/647#-

EFFECTIVE DATE:

CDCR INSTITUTION OR DEPARTMENT	POSITION NUMBER (Agency - Unit - Class - Serial)
UNIT NAME AND CITY LOCATED California Correctional Health Care/Corona	CLASS TITLE SENIOR PSYCHOLOGIST, CF (SUPERVISOR)
WORKING DAYS AND WORKING HOURS a.m. to a.m. (Approximate only for FLSA exempt classifications)	SPECIFIC LOCATION ASSIGNED TO MENTAL HEALTH SERVICES DELIVERY SYSTEM
PROPOSED INCUMBENT (If known)	CURRENT POSITION

YOU ARE A VALUED MEMBER OF THE DEPARTMENT'S TEAM. YOU ARE EXPECTED TO WORK COOPERATIVELY WITH TEAM MEMBERS AND OTHERS TO ENABLE THE DEPARTMENT TO PROVIDE THE HIGHEST LEVEL OF SERVICE POSSIBLE. YOUR CREATIVITY AND INGENUITY ARE ENCOURAGED. YOUR EFFORTS TO TREAT OTHERS FAIRLY, HONESTLY, AND WITH RESPECT ARE CRITICAL TO THE SUCCESS OF THE DEPARTMENT'S MISSION.

Under the general direction of the Chief Psychologist, Correctional Facility (CF), the Senior Psychologist, Correctional Facility (CF) (Supervisor) is responsible for the direct training and clinical/administrative supervision of subordinate staff psychologists as assigned. The Senior Psychologist, CF (Supervisor) is also responsible for performing the *most difficult* psychological evaluations and associated treatment of inmate-patients. In addition, he/she will assist in program development and evaluation, research, training, clinical consultation and revision of department policy and procedures. The incumbent will function as a specialized psychological consultant to the institutional staff upon request.

% of time performing duties	Indicate the duties and responsibilities assigned to the position and the percentage of time spent on each. Group related tasks under the same percentage with the highest percentage first. (Use additional sheet if necessary)
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45%	Provides direction and leadership in the implementation of policies and procedures in the Mental Health Department; attends Interdisciplinary Team Conferences and consults with clinical and custody staff. Coordinates system monitoring function such as program evaluation and quality assessment and improvement, and occasional research studies. Participates in the development of an individualized treatment plan, discharge planning and assists inmates in accessing services as appropriate. Provides assessment and crisis intervention, brief intensive therapy to any inmate/patient experiencing temporary situational stress. Individual and group psychotherapy and Care Management Services.
40%	Supervise and coordinate training of designated staff including Clinical Psychologist and Clinical Social Worker. Participate in program evaluation and quality assessment and improvement. Attends Interdisciplinary Team Conferences and consults with clinical and custody staff.
15%	Attends staff meetings and perform other clinical and institutional duties as required. Remains up to date with required IST and abreast of professional development.

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KNOWLEDGE AND ABILITIES

Knowledge of: Principles, techniques, and problems in developing and coordinating a specialized psychological treatment program; principles, techniques, and trends in psychology with particular reference to normal and disordered behavior, human development, motivation, personality, learning, individual differences, adaptation, and social interaction; methods for the assessment and modification of human behavior; forensic psychology; characteristics and social aspects of mental and developmental disabilities; research methodology and program evaluation; institutional and social process, group dynamics; functions of psychologists in various mental health services; current trends in the field of mental health; professional training; principles of personnel management and supervision; community organization and allied professional services; and a manager's/supervisor's responsibility for promoting equal opportunity in hiring and employee development and promotion, and for maintaining a work environment that is free of discrimination and harassment.

Ability to: Plan, organize, and direct, or coordinate a specialized psychological treatment program involving members of other treatment disciplines; provide professional consultation and program leadership; supervise consultation and program leadership; supervise professional staff; teach and participate in professional training; recognize situations requiring the creative application of technical skills; develop and evaluate creative approaches to the assessment, treatment, and rehabilitation of mental disabilities, to the conduct of research, and to the development and direction of a psychology program; plan organize and conduct research, data analysis, and program evaluation; conduct the more difficult assessment and psychological treatment procedures; analyze situations accurately and take effective action; communicate effectively; understand and effectively carry out State and departmental equal opportunity policies; and effectively promote equal opportunity in employment and maintain a work environment that is free of discrimination and harassment.

Special Personal Characteristics: Empathetic understanding of patients of a State correctional facility; willingness to work in a State correctional facility; scientific and professional integrity; emotional stability; patience; alertness; tact; keenness of observation; and demonstrated leadership ability.

Special Physical Characteristics: Persons appointed to this position must be reasonably expected to have and maintain sufficient strength, agility, and endurance to perform during stressful (physical, mental and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or that of inmates.

SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE		
SUPERVISOR'S NAME (Print)	SUPERVISOR'S SIGNATURE	DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT		
The statements contained in this duty statement reflect general details as necessary to describe the principal functions of this job. It should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absence of relief, to equalize peak work periods or otherwise balance the workload.		
EMPLOYEE'S NAME (Print)	EMPLOYEE'S SIGNATURE	DATE