



Duty Statement

Organization	Name
CNRA - OPC	
Position Number	Effective Date
534-001-0762-002	
Classification Title	Working Title
Environmental Scientist	Marine Protected Areas Program Manager
CBID	Supervisor
R10	Senior Environmental Scientist (Supervisory)

Position Description

Under the close supervision of the Ocean Protection Council's (OPC) Senior Environmental Scientist (Supervisory), and working with other scientific and administrative staff, the incumbent conducts high level tasks related to enhancing coastal and marine biodiversity in California, with a specific focus on the state's network of Marine Protected Areas (MPAs). The incumbent leads OPC's efforts related to MPA management, including outreach and education, research and monitoring, enforcement and compliance, and policy and permitting. The incumbent works with agency partners, academic researchers, tribes, and community science groups to develop and implement statewide MPA monitoring projects to inform MPA performance evaluation and adaptive management. The incumbent is also responsible for supporting implementation of broader OPC and California Natural Resources Agency (CNRA) priorities related to biodiversity conservation.

Position Category

This position is categorized as Remote-Centered. The position's job duties can be performed while teleworking 50% or more of the time within a work month from an alternate work location. The position incumbent can telework with a management approved telework agreement and schedule.

Essential Job Functions

35% *Policy Development and Analysis

*Develop and implement policy recommendations and strategic investments to support adaptive management of California's MPA network. *Conduct critical, sensitive analyses, research, and investigations using best available science to inform recommendations to improve MPA management. *Apply scientific methods and principles in developing innovative solutions to address emerging challenges that impact MPAs. *Provide analyses of state and federal policies and legislation as they relate to MPA management and enhancing coastal and marine biodiversity. *Develop and/or analyze regulations, plans, policies, procedures, and guidelines that affect California's MPA network. *Consult with

and advise other agencies and institutions engaged in related environmental analysis, management, planning, regulation, investigation, and research. *Meet and confer with scientists, stakeholders, California Native American tribes, and other governmental and non-governmental entities. *Prepare staff reports, recommendations, and presentations for OPC Council meetings. *Present scientific data and analyses and the consequent policy implications at symposia, conferences, workshops, and before the State Legislature. *Identify opportunities and make recommendations to implement actions that advance cross-cutting efforts across OPC's Strategic Plan goals related to climate change, equity, biodiversity and the sustainable blue economy. *Embed equity and environmental justice considerations into policies and practices related to MPA management.

30% *Contract and Grant Management

*Develop innovative opportunities for contracts and grants for projects that advance OPC's goals related to MPA management. *Seek opportunities to leverage additional funds and expertise for synergistic purposes. *Ensure compliance with the terms of contracts and grants. *Review and evaluate achievements associated with contracts and grants. *Coordinate with technical and administrative support. *Ensure timely completion of project objectives and required deliverables.

25% *Facilitation of and participation in interagency government working group

*Convene and facilitate interagency government working groups. *Identify working group members, establish meeting agendas, and provide relevant updates, presentations, and recommendations to the working groups. *Consult with and advise agencies and institutions engaged in environmental analysis and regulation related to MPA management. *Represent OPC in policy implementation, program budgeting, and strategic planning.

10% Other related job-duties as necessary and assigned

Substitute for the Executive Director, Deputy Director, or Senior Environmental Scientist (Supervisory) in meetings with agency leadership or external partners related to MPA management. Participate in field work, public outreach, hearings, or other venues as a staff expert on issues related to MPAs. Prepare various reports and correspondence. Prepare and edit scientific papers for publication that highlight California's innovative approaches to coast and ocean management.

*These duties are essential functions of the Environmental Scientist position



CALIFORNIA
NATURAL
RESOURCES
AGENCY

Duty Statement

Employee

Signature: _____ Date: _____

Print Name: _____

Supervisor

Signature: _____ Date: _____

Print Name: _____