



Classification: Environmental Scientist
 Position Number: 880-150-0762-180

DUTY STATEMENT

CURRENT PROPOSED

RPA Number: 23-150-107	Classification Title: Environmental Scientist	Position Number: 880-150-0762-180
Incumbent Name: Vacant	Working Title: Environmental Scientist - Cannabis	Effective Date: April 2024
Tenure: Permanent	Time Base: Full-Time	CBID: R10
Division/Office: Central Valley Regional Water Quality Control Board/Sacramento		Section/Unit: Compliance & Enforcement/Stormwater/Cannabis
Supervisor's Name: Lowell Cottle		Supervisor's Classification: Senior Environmental Scientist (Supervisory)

Human Resources Use Only:	
HR Analyst Approval:	Date:

General Statement
Under the close supervision of a Senior Environmental Scientist and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments.
Position Description
Implement the Cannabis Permitting/Compliance program. Conduct and participate in enrollment enforcement and compliance assurance activities and assess compliance with permits, enforcement orders, and water quality regulations including the Porter-Cologne Water Quality Control Act, Clean Water Act, and Water Quality Control Plans. Organize and conduct environmental site investigations and facility inspections. Work with the regulated public to comply with the Water Board's Cannabis Cultivation Waste Discharge Regulatory and Enforcement Program.



Essential Functions (Including percentage of time):	
25%	Implement the Cannabis Permitting/Compliance program. Respond to requests for information or technical assistance associated with enrolling for coverage under and complying with waste discharge requirements. Inspect private properties where cannabis is being cultivated or proposed to be cultivated. Using scientific protocols, prepare and review technical correspondence, assessments, reports, permits, grants, contracts, and other documents. Conduct and participate in enrollment enforcement and compliance assurance activities and assess compliance with permits, enforcement orders, and water quality regulations including the Porter-Cologne Water Quality Control Act, Clean Water Act, and Water Quality Control Plans. Review and audit third-party proposals and programs, including conducting field reviews of applicant competence and fitness to serve as an approved third party implementing the Water Board's cannabis cultivation regulatory program and assess accuracy of regulatory tier determination and assessment of compliance. Review and enter data and information and related correspondence (e.g. enrollments, monitoring, inspections, and technical reports) in the Water Board's electronic tracking and filing systems.
20%	In close coordination with other Water Board departments and divisions, and/or partner agencies, organize and conduct environmental site investigations and facility inspections. Specifically, plan, organize, and conduct environmental site investigations and facility inspections. Review aerial imagery, water quality models, enrollment data and other information. Gather evidence and information during pre-project reconnaissance, inspections, interviews, and by coordinating with law enforcement and other investigative personnel. Collect waste, soil, and water quality measurements and samples for analysis. Identify natural and manmade water features including streams and wetlands and conduct environmental assessments, including threats to water quality from anthropogenic activities. Develop reports of inspection/investigation documenting observations, assessments, and directives.
20%	Work with the regulated public to comply with the Water Board's Cannabis Cultivation Waste Discharge Regulatory and Enforcement Program. Review and evaluate site restoration and cleanup plans considering effectiveness in restoring and protecting the quality and beneficial uses of surface and/or groundwater. Develop sampling and testing procedures, assess laboratory analysis requirements, and interpret test results. Provide technical review of site assessments and remedial actions proposed and completed and disseminate information on new and alternative remedial technologies.
15%	Represent the Water Board before the general public, special interest groups, technical committees, and governmental agencies in regard to regulation, enforcement, and compliance of activities associated with cannabis cultivation sites. Prepare for and participate in public outreach events and agency coordination meetings. Develop and present oral and written reports to the Board or other governing or regulatory boards and the public.
15%	Prepare technical reports, documents, summaries, presentations, and evaluate application documentation for management and the public. Review technical reports, provide technical assistance to stakeholders, agencies, and the public to improve program implementation.]
Marginal Functions (Including percentage of time):	
5%	Perform other duties as required.



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Typical Physical Conditions/Demands:

For field work, navigate uneven, rugged terrain for extended periods of time, in extreme temperatures throughout the workday and transport 25 pounds.

Typical Working Conditions:

The job requires extensive use of a personal computer and the ability to sit/stand at a desk, use a phone, and type on a keyboard for extended periods of time. Ability to lift 15 pounds, and bend and reach above shoulders to retrieve files and/or documents.

Supervisor Statement

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties of this position with the employee and provided the employee a copy of this duty statement.

Supervisor Name	Supervisor Signature	Date

Employee Name	Employee Signature	Date