



**SUPERVISING STRUCTURAL ENGINEER
Training and Experience Evaluation**

GENERAL INFORMATION

This Training and Experience (T&E) Evaluation will be used to measure your experience, training, and/or education relevant to this classification. It will ask you to rate yourself on the experience, training, and/or education that you will bring to the job with Department of General Services (DGS).

This T&E Evaluation is a scored component accounting for 100% of your score in this examination. To obtain a position on the eligible list, a minimum rating of 70% must be attained. It is important to complete the T&E Evaluation carefully and accurately. Your responses are subject to verification before appointment to a position. It is essential to ***take your time and read all questions and responses carefully*** before selecting your response.

The eligible list resulting from this examination will be used by DGS to fill our existing and/or future vacancies. A “Conditions of Employment” form is included in this T&E Evaluation that will allow you to select the location(s), tenure(s), and time base(s) that you are interested in working.

AFFIRMATION STATEMENT

I hereby certify and understand that the information provided by me on this examination is true and complete to the best of my knowledge and contains no willful misrepresentation or falsifications. I understand that if it is later determined that I have made any false or inaccurate representations in any of the information I have provided, I will be removed from the eligible list resulting from this examination and may not be allowed to compete in future examinations for State employment. If already hired from the result of this examination, I may have adverse action taken against me, which could result in dismissal. I also understand that I am solely responsible for the accuracy of the responses I provide.

Print Name _____

CalCareer ID #: _____ Email: _____

Cell Phone #: _____ Work Phone # _____

Signature _____ Date: _____

FILING INSTRUCTIONS

You are required to submit **this completed T&E Evaluation** as follows:

Via Email

DGSExams@dgs.ca.gov

*The preferred method of T&E submittal is via email as it is the most **expeditious** method of communication.*

By Mail

Department of General Services
Office of Human Resources
Attn: Recruitment and Examination Services Unit
P.O. Box 989052
West Sacramento, CA 95798-9052

In Person

Department of General Services
707 3rd Street, Lobby*
West Sacramento, CA 95605

**Visitors to the Department of General Services must be escorted at all times. Applicants must use the telephone provided in the Lobby to contact the Office of Human Resources at (916) 376-5400 OR email DGSExams@dgs.ca.gov to set up an appointment to drop off their application.*

TRAINING AND EXPERIENCE EVALUATION

INSTRUCTIONS: Read each statement carefully and select one option for each of the scales provided that best relates your experience. In responding to each statement, you may refer to your FORMAL EDUCATION, FORMAL TRAINING COURSES, and/or WORK EXPERIENCE whether paid or unpaid.

1. Supervise and/or plan the evaluations of buildings and structures to determine their ability to withstand gravity, earthquakes, or wind load, and to safely carry such loads in accordance with applicable organizational policies and procedures, and California codes and regulations.
 - A. Select one that best relates to the **length** of your experience performing this task.
 - 96 or more months
 - 72 to 95 months
 - 48 to 71 months
 - 24 to 47 months
 - 0 to 23 months
 - B. Select one that best relates to the **frequency** (how often) you performed this task.
 - Daily
 - Weekly
 - Monthly
 - Yearly
 - Never

2. Prepare and/or review the design and evaluations of buildings and structures to determine their ability to withstand gravity, earthquakes, or wind load, and to safely carry such loads in accordance with applicable organizational policies and procedures, and California codes and regulations.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

3. Assign work to engineers, construction supervisors, and related personnel to carry out design and/or review of plans, specifications of building projects, and field review.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

4. Review completed staff assignments for quality assurance and accuracy in accordance with applicable organizational policies and procedures, and California codes and regulations.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

5. Supervise the work of design, plan review, or field review staff to ensure compliance with laws and regulations governing the design and construction of structures.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

6. Visit construction sites to ensure that adequate inspection is maintained in accordance with applicable organizational policies and procedures, and California codes and regulations.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

7. Attend site construction meetings with staff, clients, and other stakeholders to investigate enforcement problems related to construction work and resolve differences in accordance with applicable organizational policies and procedures, and California codes and regulations.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

8. Evaluate staff performance and recommend appropriate action including but not limited to salary adjustments and constructive intervention.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

9. Complete probationary reports and annual performance appraisal summaries to evaluate staff performance.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

10. Provide necessary resources and training to staff to develop their technical and professional knowledge and skills.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

11. Provide technical support and guidance to staff during the design process, plan review, back check, and construction oversight.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

12. Respond to inquiries from architects, structural engineers, inspectors, contractors, owners, and others regarding the interpretation and application of the laws and regulations governing design and construction.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

13. Meet with and advise clients, project architects, engineers, state officials, construction managers, and the public to discuss design and other issues related to the construction projects.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

14. Maintain accurate reporting for issuance of correct payroll warrants, overtime compensation of staff's time, and travel expense reports.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

15. Supervise the services of private consultants by assigning and reviewing work, negotiating fees, writing amendments, and monitoring progress.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

16. Collaborate with clients to assist them with their design and construction projects and/or programs.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

17. Participate in special projects as assigned by management including presentations, pilot programs, code development, and training.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

18. Design or review the most complex structural systems using handwritten and/or computer analysis techniques, including stress analysis for structures capable of withstanding wind, seismic, and other imposed loads.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

19. Lead or participate in staff technical or policy meetings related to topics applicable to design, review, field oversight, and office administration.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

20. Observe construction and/or oversee inspectors to ensure compliance with approved design documents.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

21. Participate in a variety of human resources activities such as recruitment, hiring, promotions, testing, and labor relations to comply with Equal Employment Opportunity objectives.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

22. Meet with project team comprised of architects, engineers, and project managers to prepare or review project design documents.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

23. Coordinate project scheduling with other design discipline supervisors by attending meetings.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

24. Review, evaluate, and/or approve drawings, technical specifications, and/or estimates prepared by others.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

25. Determine major design decisions and/or code interpretations by using input from the client, industry standards, codes, and good judgment.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

26. Investigate and/or verify site conditions by reviewing the plans, written records, and/or site investigation.

A. Select one that best relates to the **length** of your experience performing this task.

- 96 or more months
- 72 to 95 months
- 48 to 71 months
- 24 to 47 months
- 0 to 23 months

B. Select one that best relates to the **frequency** (how often) you performed this task.

- Daily
- Weekly
- Monthly
- Yearly
- Never

CONDITIONS OF EMPLOYMENT

Please mark the appropriate box(es) of your choice – you will not be offered a job in locations not marked.

If you are successful in this examination, your name will be placed on an active employment list and referred to fill vacancies according to the conditions you specify on this form. If you are not planning to relocate or are not willing to travel to a distant job location, do not select locations that are a long way from your residence.

TYPE OF EMPLOYMENT YOU WILL ACCEPT

Please mark the appropriate box(es) - you may check "Any" if you are willing to accept any type of employment. If all are marked and you receive an appointment other than Permanent Full-Time, your name will continue to be considered for Permanent, Full-Time positions.

- | | |
|--|---|
| <input type="checkbox"/> Any | <input type="checkbox"/> Limited Term, Full Time |
| <input type="checkbox"/> Permanent, Full Time | <input type="checkbox"/> Limited Term, Part Time |
| <input type="checkbox"/> Permanent, Part Time | <input type="checkbox"/> Limited Term, Intermittent |
| <input type="checkbox"/> Permanent, Intermittent | |

LOCATION(S) YOU ARE WILLING TO WORK

(0005) ANYWHERE IN THE STATE – if this box is marked, no further selection is necessary.

NORTHERN CALIFORNIA COUNTIES

- | | | |
|---|---|--|
| <input type="checkbox"/> (0400) Butte | <input type="checkbox"/> (2300) Mendocino | <input type="checkbox"/> (4500) Shasta |
| <input type="checkbox"/> (0600) Colusa | <input type="checkbox"/> (2500) Modoc | <input type="checkbox"/> (4600) Sierra |
| <input type="checkbox"/> (0800) Del Norte | <input type="checkbox"/> (2800) Napa | <input type="checkbox"/> (4700) Siskiyou |
| <input type="checkbox"/> (0900) El Dorado | <input type="checkbox"/> (2900) Nevada | <input type="checkbox"/> (4900) Sonoma |
| <input type="checkbox"/> (1100) Glenn | <input type="checkbox"/> (3100) Placer | <input type="checkbox"/> (5100) Sutter |
| <input type="checkbox"/> (1200) Humboldt | <input type="checkbox"/> (3200) Plumas | <input type="checkbox"/> (5200) Tehama |
| <input type="checkbox"/> (1700) Lake | <input type="checkbox"/> (3400) Sacramento | <input type="checkbox"/> (5300) Trinity |
| <input type="checkbox"/> (1800) Lassen | <input type="checkbox"/> (3800) San Francisco | <input type="checkbox"/> (5700) Yolo |
| | <input type="checkbox"/> (3900) San Joaquin | <input type="checkbox"/> (5800) Yuba |

CENTRAL CALIFORNIA COUNTIES

- | | | |
|--|--|---|
| <input type="checkbox"/> (0100) Alameda | <input type="checkbox"/> (1500) Kern | <input type="checkbox"/> (4000) San Luis Obispo |
| <input type="checkbox"/> (0200) Alpine | <input type="checkbox"/> (1600) Kings | <input type="checkbox"/> (4100) San Mateo |
| <input type="checkbox"/> (0300) Amador | <input type="checkbox"/> (2000) Madera | <input type="checkbox"/> (4300) Santa Clara |
| <input type="checkbox"/> (0500) Calaveras | <input type="checkbox"/> (2100) Marin | <input type="checkbox"/> (4400) Santa Cruz |
| <input type="checkbox"/> (0700) Contra Costa | <input type="checkbox"/> (2200) Mariposa | <input type="checkbox"/> (4800) Solano |
| <input type="checkbox"/> (1000) Fresno | <input type="checkbox"/> (2400) Merced | <input type="checkbox"/> (5000) Stanislaus |
| <input type="checkbox"/> (1400) Inyo | <input type="checkbox"/> (2600) Mono | <input type="checkbox"/> (5400) Tulare |
| | <input type="checkbox"/> (2700) Monterey | <input type="checkbox"/> (5500) Tuolumne |

SOUTHERN CALIFORNIA COUNTIES

- | | | |
|---|--|---|
| <input type="checkbox"/> (1300) Imperial | <input type="checkbox"/> (3500) San Benito | <input type="checkbox"/> (4200) Santa Barbara |
| <input type="checkbox"/> (1900) Los Angeles | <input type="checkbox"/> (3300) Riverside | <input type="checkbox"/> (5600) Ventura |
| <input type="checkbox"/> (3000) Orange | <input type="checkbox"/> (3600) San Bernardino | |
| | <input type="checkbox"/> (3700) San Diego | |

ADDRESS OR AVAILABILITY FOR EMPLOYMENT CHANGES

If you would like to change your address, phone number(s), email address, and/or locations and tenure/time base preferences, please log into your CalCareer Account, and click on the Eligibilities tab.