

DEPARTMENT OF DEVELOPMENTAL SERVICES
Porterville Developmental Center

LOCATION: Medical Department

JOB TITLE: Podiatrist

GENERAL STATEMENT OF DUTIES: Responsible for the care and treatment of clients who have diseases or conditions of the feet. Conducts clinics, performs podiatry procedures and evaluates and treats clients.

SUPERVISION RECEIVED: Medical Director

SUPERVISION EXERCISED: None - staff position.

PHYSICAL DEMANDS: Must possess and maintain sufficient strength, agility, endurance, and sensory ability to perform the duties contained in this duty statement.

TYPICAL WORKING CONDITIONS: On-going interaction with clients, personnel and the general public. Potential exposure to communicable disease, blood-borne pathogens and other conditions common to a clinical environment. Position may require prolonged sitting. Spends more that 50% of time performing duties with forensic clients.

ESSENTIAL DUTIES:

- 70% Provides podiatry services to PDC clients to include performing minor Podiatry surgical procedures.
- 15% Documents in a timely manner all podiatry care given to the clients, prepares reports and other related correspondence. Conducts timely and accurate Medicare billing as appropriate.
- 5% Attends meetings (Organized Medical Staff, Facility/OMS committees, IDT, etc.).
- 5% Attends and participates in training as required.
- 5% Recommends the purchase of equipment and supplies for the Podiatry Clinic.

Podiatrist

Date

Norril Sumanqui, M.D., Medical Director

Date

Revised 12/15/22