



**ADDITIONAL EXPECTATIONS**

Incumbents maintain order and supervise the conduct and work perform or persons assigned to work in a California Prison Industry Authority enterprise or programs; prevent escapes and injury by these person, to themselves or others or to property by requesting assistance of the correctional staff assigned to the area through the use of whistles, personal alarm devices, or other means necessary; maintain security of working areas and work materials by confirming incarcerated individuals attendance and tool control throughout the assigned shift; inspect premises and work areas of incarcerated individuals for contraband, such as weapons or illegal drugs.

**11. SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.**

**12. DATE SUPERVISOR PROVIDED EMPLOYEE WITH A COPY OF DUTY STATEMENT:**

<b>PRINT EMPLOYEE'S NAME</b>	<b>EMPLOYEE'S SIGNATURE</b>	<b>DATE</b>
<b>PRINT SUPERVISOR'S NAME</b> Delia Zaragoza	<b>SUPERVISOR'S SIGNATURE</b>	<b>DATE</b>
<b>HR APPROVAL</b> NL 8/13/2024		