

**State of California
DUTY STATEMENT**



California Department of
State Hospitals

MSH3002 (Rev. 9/26/16)

RPA Control No.#	C&P Analyst Approval FA	Date 5/7/2020
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Employee Name:	Division Department of State Hospitals-Metropolitan			
Position No / Agency-Unit-Class-Serial 487-211-9851-972	Unit Psychology			
Class Title Clinical Psychology Intern	Location Psychology			
SUBJECT TO CONFLICT OF INTEREST CODE <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CBID R19	WORK WEEK GROUP 2	PAY DIFFERENTIAL	WORKING HOURS

The Department of State Hospital’s mission is to provide evaluation and treatment in a safe and responsible manner, and seek innovation and excellence in hospital operations, across a continuum of care and settings. You are a valued member of the Department’s team. You are expected to work cooperatively with team members and others to enable the department to meet these goals and provide the highest level of service possible. Your efforts to treat others fairly with dignity and respect are important to everyone with whom you work.

BRIEFLY DESCRIBE THE POSITION'S ORGANIZATIONAL SETTING AND MAJOR FUNCTIONS

Under the administrative supervision of the Chief of Psychology, and Senior Psychologist Supervisor, the Clinical Psychology Intern; conducts diagnostic interviews, diagnoses patients, provides psychotherapeutic interventions, administers, scores and interprets psychological tests, participates in treatment planning, conducts risk assessments, and participates in training and supervision activities which comply with the standards set by an accredited school, the Association of Psychology Postdoctoral and Internship Centers, and the California Board of Psychology.

% OF TIME PERFORMING DUTIES	INDICATE THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION AND THE PERCENTAGE OF TIME SPENT ON EACH. GROUP RELATED TASKS UNDER THE SAME PERCENTAGE WITH THE HIGHEST PERCENTAGE FIRST; PERCENTAGE MUST TOTAL 100%. (Use additional sheet if necessary.)
80%	<p><u>ESSENTIAL FUNCTIONS</u></p> <p>PSYCHOLOGICAL SERVICES</p> <p>Clinical Psychologists Interns are expected to provide psychological assessments, psychotherapy, case conceptualizations, and behavior modifications plans, as part of a treatment team, based on their assigned caseload, or as assigned and directed by the Training and Internship Director.</p> <ul style="list-style-type: none"> • Apply psychological knowledge and techniques for the provision of services to individuals with severe and persistent mental illnesses. • Administer, score and interpret psychological measures to assess the following primary areas: diagnostic clarification/differential diagnosis, cognitive functioning, levels of functioning, and functions and determinants of behavior. • Assess individuals and make recommendations on therapeutic activities and discharge planning.

15%

- Provide therapeutic and rehabilitation services in various modalities including group therapy, individual therapy, assessment and treatment of high-risk behavior, and other behavior interventions.
- Attend and participate in all relevant Treatment Planning conferences.

CLINICAL SUPERVISION / CLINICAL TRAINING

- Attend and participate in training seminars and case conferences.
- Provide supervision for practicum students and volunteers, under the supervision of the Psychology Training and Internship Coordinator.
- Participate in individual and group clinical supervision.

5%

MARGINAL FUNCTIONS

- Attend and participate in all staff and professional meetings including monthly Psychology staff meeting and other meetings, as required.

Other Information

SUPERVISION RECEIVED

The Chief of Psychology and or Senior Psychologist Supervisor provides administrative supervision for all Clinical Psychology Interns. The Psychology Training and Internship Coordinator and other assigned psychology staff supervisors provide clinical supervision.

SUPERVISION EXERCISED

The Clinical Psychologist Intern may be asked to provide supervision for practicum students and volunteers, under the supervision of the Psychology Training and Internship Coordinator.

KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

- Current psychological theories and research.
- Evidence-based therapeutic and rehabilitative interventions, including group and individual therapy.
- Behavior assessment and interventions.
- Psychosocial Rehabilitation and Recovery, human development, motivation, personality, learning theory, culture and diversity.
- Methods for psychological assessment and behavior change.
- Characteristics and social aspects of mental disorders, severe and persistent mental illness, and developmental disabilities.
- Research methodology and program evaluation.
- Professional and ethical standards.

ABILITY TO:

- Work effectively with individuals with severe and persistent mental illness.
- Participate in clinical supervision in an open and collaborative manner.
- Collaborate with members of other disciplines in an inpatient treatment setting.
- Select, administer, and interpret psychological tests and measures.
- Integrate test data and write assessment reports that effectively inform the Wellness and Recovery planning process.
- Facilitate Wellness and Recovery planning in a multidisciplinary treatment setting.
- Teach functional skills in a group setting.
- Communicate effectively.
- Access and utilize basic word processing software and hospital databases.
- Teach and participate in professional training.
- Conduct job duties according to the Board of Psychology's Professional Code of Conduct.

REQUIRED COMPETENCIES

PHYSICAL

The incumbent must possess the necessary physical, mental and cognitive abilities to perform the highly specialized analytical work needed to carry out the essential duties of the position. This includes but is not limited to working with computer software and hardware, bending, stooping, twisting, walking on irregular surfaces, pushing and pulling up to 25 pounds, lifting and carrying up to 25 pounds, and repetitive fine motor and hand motion.

SAFETY

Actively supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safety or security hazards, including infection control.

CULTURAL AWARENESS

Demonstrates awareness to multicultural issues in the workplace, which enables the employee to work effectively.

CPR

Maintains current certification.

SITE SPECIFIC COMPETENCIES

CLINICAL:

Clinical skill, as appropriate per a student at a pre-doctoral level of psychology training, in diagnosis, psychological assessment, functional assessment, positive behavior support planning, wellness and recovery planning, and group and individual therapeutic rehabilitation services.

TECHNICAL PROFICIENCY (SITE SPECIFIC)

- None Specified

LICENSE OR CERTIFICATION -

- The Clinical Psychology Intern is Unlicensed and is expected to work under the direction and supervisor of a licensed Psychologist.

TRAINING - Training Category = Type II General

The employee is required to keep current with the completion of all required training.

THERAPEUTIC STRATEGIC INTERVENTION (TSI)

Supports safe working environment; practices the strategies and intervention that promote a therapeutic milieu; applies and demonstrates knowledge of correct methods in the management of assaultive behavior. Training provided during new employee orientation.

WORKING CONDITIONS

EMPLOYEE IS REQUIRED TO:

- Report to work on time and follow procedures for reporting absences;
- Maintain a professional appearance;
- Appropriately maintain cooperative, professional, and effective interactions with employees, patients/clients, and the public.
- Comply with hospital policies and procedures.
- The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital.

All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job functions.

Regular and consistent attendance is critical to the successful performance of this position due to the heavy workload and time-sensitive nature of the work.

The incumbent routinely works with and is exposed to sensitive and confidential issues and/or materials and is expected to maintain confidentiality at all times.

The Department of State Hospitals provides support services to facilities operated within the Department. A required function of this position is to consistently provide exceptional customer service to internal and external customers.

I have read and understand the duties listed above and I can perform these duties with or without reasonable accommodation. (If you believe reasonable accommodation is necessary, discuss your concerns with the Office of Human Rights).

Employee's Signature

Date

I have discussed the duties of this position with and have provided a copy of this duty statement to the employee named above.

Supervisor's Signature

Date
