



Classification Title / Code: Carpenter I / 6476	
Working Title: Carpenter I	
Department: Facilities	Reports To: Maintenance & Operations Supervisor II
Supervision Exercised: <input type="checkbox"/> Yes <input type="checkbox"/> No	Time Base: <input checked="" type="checkbox"/> Full Time
Location: <input checked="" type="checkbox"/> On Site <input type="checkbox"/> Hybrid <input type="checkbox"/> Remote	

Position Description
Under the general direction of the Maintenance & Operations Supervisor II, the Carpenter I builds new, temporary, and permanent structures. Remodels existing offices, bars, buildings, and concession stands. Repairs and maintains existing buildings and structures.

Essential Job Functions

Employee must be able to perform the following functions with or without reasonable accommodation. Consideration of reasonable accommodation for qualified individuals with disability may be made, provided that doing so does not impose an undue hardship.

60%	<ul style="list-style-type: none"> • Lays out jobs and leads a crew of temporary carpenters, and laborers in the construction and installation of temporary displays. Repairs and remodels buildings, offices, bars, and good service areas.
15%	<ul style="list-style-type: none"> • Reads blueprints, prepares material lists and estimates. Orders materials and supplies. Maintains and secures a stock of tools, equipment, and commonly used items.
10%	<ul style="list-style-type: none"> • Operates a variety of equipment related to construction and maintenance tasks, including forklifts, manlifts, scissor lifts, etc.
10%	<ul style="list-style-type: none"> • Works with contractors on projects related to carpentry functions. Helps in the establishment of safety rules and regulations related to carpentry. Trains employees in safety rules, and proper use of equipment. Maintains safety records.

Marginal Job Functions

5%	Performs typical maintenance checks and service procedures on equipment, along with typical laboring tasks, and other duties as required.
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Typical Working Conditions

Essential job functions require considerable physical strength, agility, and mobility to perform heavy, sustained physical work. Work activities involve occasional periods of sitting, standing, balancing, crawling, kneeling, reaching, squatting, stooping, and bending and twisting of waist and neck. Work involves frequent walking, including walking on uneven ground. Work activities also include frequent lifting, carrying, pushing, and pulling average-weight cleaning and

maintenance equipment, tools, materials, supplies, and furniture up to 50 pounds; occasional ascending and descending stairs and ladders; and occasional power grasping and repetitive hand movement, fine finger dexterity, and coordination to operate various equipment. Work activities require ability to operate light vehicles including riding power equipment, to verbally communicate and hear to exchange information, to see to perform assigned tasks, and to read, write, and speak English at a level required for successful job performance. Work is performed both indoors and outdoors under adverse weather conditions and necessitates willingness to conform to the District's uniform requirements. Work involves occasional exposure to the elements consisting of dust, dirt, fumes, chemicals, and unpleasant odors. Work environment involves some exposure to hazards or physical risk that require following basic safety precautions.

Attendance, Conduct, and Performance Expectations

This position requires the incumbent to maintain acceptable, consistent, and regular attendance at the job site at such level as is determined at the District's sole discretion; work cooperatively with the team members and others and meet performance expectations to enable the District to provide the highest level of service possible; communicate effectively (orally and in writing if both appropriate) in dealing with the public, employees, and others; develop and maintain knowledge and skills related to specific tasks, methodologies, materials, tools, and equipment; complete assignments in a timely and efficient manner; and adhere to District policies and procedures regarding attendance, leave, and conduct. Must be regularly available and willing to work the hours determined necessary or desirable to meet its business needs.

Duties of this position are subject to change and may be revised as needed or required.