

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION <b>POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT</b> PO-199 (06/16)		Working Title of Position <b>Fire Captain - Paramedic</b>	
		Division and/or Subdivision <b>Santa Clara Unit</b>	
INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.		Location of Headquarters <b>15670 Monterey St., Morgan Hill, CA</b>	
		Class Title of Position <b>Fire Captain - Paramedic</b>	
		Position Number <b>542-116-1757-VAR</b>	
		Effective Date	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
20%	Under the direction of a Battalion Chief, the Fire Captain Paramedic duties and responsibilities are:		
20%	Plans, organizes, and oversees minor facility construction and maintenance projects and purchases appropriate material and supplies.		
15%	Initiates and completes various required financial, material, personnel and other documents and reports.		
10%	*Manages a Fire Station, which includes; planning, organizing, staffing daily routine activities, and the maintenance of discipline.		
10%	*Leads a fire suppression crew in suppressing wildland, rural and structure fires and other incidents such as medical aids, rescues, public service, hazardous materials and fire menace standby; administers intravenous saline, glucose and volume expanding agents; obtains blood for laboratory analysis; interprets cardiac arrhythmias; performs pulmonary ventilation by use of airway adjuncts; administers drugs; operates voice and biomedical telemetry communication systems and equipment; assists in childbirth.		
10%	*Plans, organizes, and conducts training of a fire suppression crew.		
10%	*Responsible for the health and welfare of an emergency response crew, which requires assuring that balanced meals are provided, appropriate physical conditioning is maintained, and a safe working environment exists.		
*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.			
<b>Equal Employment Opportunity (EEO) Statement:</b> All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment: (See page 2)			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Date _____	
Supervisor Signature _____		Date _____	
Personnel use only		<input type="checkbox"/> Posted to Directory	
Initials and date			

Working Title of Position  
**Fire Captain - Paramedic**

Percentage of Time Required Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.

10%

Conducts periodic fire prevention inspections including but not limited to vegetation clearance requirements, equipment use, improvements, etc. Conducts preliminary fire investigation. Presents fire prevention programs to public and community groups.

5%

Other duties as required. May be required to assist in other duties as emergency situations may dictate.

The incumbent is required to wear respiratory protection equipment (including self-contained breathing apparatus (SCBA). The use of such equipment may place a physiological burden on the incumbent that varies with the type of equipment used, the job and workplace conditions in which the equipment is used, and the medical status of the incumbent. As such, Cal/OSHA requires that the incumbent be annually medically cleared to be fit-tested for respiratory protection equipment. This clearance process consists of a comprehensive medical evaluation including a review of the incumbent's medical history, a complete physical examination, and vision, hearing, spirometry, and exercise treadmill test.

The incumbent typically is required to perform psychologically stressful and/or physically demanding duties consistent with firefighting, disaster response, and emergency medical response, including working in isolated areas, walking or running on uneven rough terrain, and remaining on duty 24 hours or longer without a break while performing these duties.

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Job qualifications and/or conditions of employment: **Position requires a two (2) year commitment. Must be able to successfully obtain accreditation from Local Emergency Medical Services Authority (LEMSA) for the assigned work location.**

"We have discussed this document in its entirety and understand the duties of this position."

Employee Signature

Date

Supervisor Signature

Date

Personnel use only

☐ Posted to Directory

Initials and Date