



Classification: Water Resource Control Engineer  
 Position Number: 880-250-3846-170

**DUTY STATEMENT**

CURRENT       PROPOSED

<b>RPA Number:</b> 24-250-062	<b>Classification Title:</b> WRCE	<b>Position Number:</b> 880-250-3846-170
<b>Incumbent Name:</b> VACANT	<b>Working Title:</b> WRCE	<b>Effective Date:</b> December 2024
<b>Tenure:</b> Permanent	<b>Time Base:</b> Full Time	<b>CBID:</b> R09
<b>Division/Office:</b> Division of Water Quality		<b>Section/Unit:</b> Surface Water Permitting/NPDES Unit
<b>Supervisor's Name:</b> Afrooz Farsimadan		<b>Supervisor's Classification:</b> Senior WRCE

<b>Human Resources Use Only:</b>	
<b>HR Analyst Approval:</b> Katie Hill	<b>Date:</b> 01/21/2025

<b>General Statement</b>	
Under the close supervision of a Senior Water Resource Control Engineer and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments.	
<b>Position Description</b>	
The Water Resource Control Engineer (WRCE) performs complex engineering tasks involved in implementation of the water quality core regulatory program as a member of the National Pollutant Discharge Elimination System (NPDES) Unit. The NPDES Unit provides statewide oversight and assistance on permitting and compliance activities related to the NPDES Wastewater Program.	
<b>Essential Functions (Including percentage of time):</b>	
30%	Perform technical research and data analysis to draft proposed statewide general NPDES permits for State Water Board consideration of adoption; brief State Water Board members; present to the State Water Board and the Public at public meetings.



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25%	Use engineering knowledge and skills to review and process applications submitted by dischargers for enrollment under general NPDES permits. Assess compliance and issue regulatory notices to dischargers. Provide permit compliance support to discharges.
20%	Use engineering knowledge and technical expertise to develop methods, procedures, and guidance material to improve and streamline statewide NPDES wastewater permitting and compliance inspections. Assist Regional Water Board staff to conduct facility inspections.
<b>Marginal Functions (Including percentage of time):</b>	
15%	Use engineering knowledge and technical expertise to prepare: (1) NPDES program performance reports to U.S.EPA, (2) prepare technical reports, and (3) conduct data quality assurance.
5%	Represent the Water Boards in public outreach and engagement efforts; giving presentations, facilitating meetings and workshops, conducting Tribal consultations and outreach, establishing and maintaining partnerships and communication with historically underserved and disadvantaged communities, as well as conducting outreach, analyses, and develop findings consistent with Water Code section 13149.2. Identify actions to implement the Water Board's Racial Equity Resolution, Racial Equity Action Plan, Human Right to Water Resolution, and Climate Change Resolution.
5%	Perform other duties as required.

**Typical Physical Conditions/Demands:**

The job requires extensive use of a personal computer and the ability to sit/stand at desk, utilize a phone, and type on a keyboard for extended periods of time. Ability to lift 15 pounds, bend and reach above shoulders to retrieve files and/or documents.

**Typical Working Conditions:**

The incumbent works on the 15th floor of a high-rise office building in downtown Sacramento, in an office cubicle in a smoke-free environment. The work schedule is Monday through Friday. Travel may be required locally and within the state.

**Supervisor Statement**

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties of this position with the employee and provided the employee a copy of this duty statement.



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Supervisor Name	Supervisor Signature	Date
Employee Name	Employee Signature	Date