

DUTY STATEMENT

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Employee Name: Vacant	Current Date: 2/26/2025
Classification: Air Pollution Specialist	Position #: 673-610-3887-078
Division/Office: MSCD/ISB	CBID: 9
Section: Emerging Technologies and Programs Section	
Supervisor Name: Nathan Dean	Supervisor Classification: ARS I

I certify that this duty statement represents an accurate description of the essential functions of this position.	
Supervisor:	Date:

I have read this duty statement and agree that it represents the duties I am assigned.	
Employee:	Date:

SPECIAL REQUIREMENTS OF POSITION (IF ANY):

- Designated under Conflict of Interest Code.
- Duties performed may require pre-employment physical.
- Duties performed may require drug testing.
- Duties require participation in the DMV Pull Notice Program.
- Requires the utilization of a 32-pound self-contained breathing apparatus.
- Operates heavy motorized vehicles.
- Requires repetitive movement of heavy objects.
- Works at elevated heights or near fast moving machinery or traffic.
- Performs other duties requiring high physical demand. (Explain below):
- Duties require use of hearing protection and annual hearing examinations.

SUPERVISION EXERCISED

<input checked="" type="checkbox"/> None	<input type="checkbox"/> Lead Person
<input type="checkbox"/> Supervisor	<input type="checkbox"/> Team Leader

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FOR SUPERVISORY POSITIONS ONLY: Indicate the number of positions by classification that this position DIRECTLY supervises:

Total number of positions in Section/Branch/Office for which this position is responsible:

FOR LEADPERSONS OR TEAM LEADERS ONLY:

Indicate the number of positions by classification that this position LEADS:

MISSION OF SECTION:

The Emerging Technologies and Programs Section (Section) is responsible for enabling and motivating every heavy-duty fleet to transform to zero-emission by stimulating a supportive and competitive market through incentives. The Section encourages the development of new, cutting edge zero-emission technologies via demonstration and pilot incentive opportunities and supports the long term success of these technologies and projects.

CONCEPT OF POSITION:

Under supervision, employees in this position apply scientific methods and principles in the identification, study, and solution of air pollution problems. The primary responsibilities of this position are to identify, assess, and implement innovative, incentive based mobile source control strategies that reduce criteria and toxic air pollutants, as well as greenhouse gases. The position may coordinate with local air districts, U.S. EPA, State agencies, as well as industry stake holders to ensure that the incentive programs are developed and implemented with public input considering the policies and regulations set by CARB.

<u>% OF TIME</u>	<u>RESPONSIBILITIES OF POSITION</u>
25	Perform technical work related to mobile source emission reduction strategies. Technical work may include the analysis of emissions data and the evaluation of emission control technology alternatives using scientific principles. This may be accomplished by reviewing current technical literature and technical data provided by vehicle and equipment manufacturers to provide the background and technical expertise for the tasks below. Once analysis is complete, staff must be able to communicate results of analysis clearly and accurately to management and impacted stakeholders both verbally and in writing.
25	Prepare regulatory and guidance documents for the implementation of mobile source incentive and innovative financing programs in conjunction with the other state agencies, local air districts, and other affected stakeholders. Assist other state agencies, air districts, engine and vehicle

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	manufacturers, and affected stakeholders with ongoing implementation issues, conduct public workshops, and oversee funding allocations and distributions.
15	Prepare clear and accurate technical reports, issue papers, and regulatory documentation, which are often used for Board decisions.
10	Conduct outreach and coordinate with other groups within CARB as well as outside agencies, including local air districts, the Department of Finance, engine and after treatment manufacturers, fuel providers, environmental organizations, and other interested stakeholders.
10	Travel to local air districts and other venues for workshops, workgroup meetings or other meetings to complete assignments associated with the above tasks.
10	Assist with development and implementation of other programs in the section including preparation of the annual funding plan.
5	Other duties as required, including acting as a section liaison to other programs within ARB.