



Duty Statement

DIVISION		CLASSIFICATION	POSITION NUMBER (Agency-Unit-Class-Serial)
Coastal Division		Environmental Services Intern	549-935-4708-901
DISTRICT/HQ SECTION		WORKING TITLE	CBID
San Diego Coast District		Environmental Services Intern	E
SECTOR/HQ UNIT		REPORTING LOCATION	INCUMBENT
San Diego Coast District		San Diego Coast District Office	
STATE HOUSING (Check if applicable)			IMMEDIATE SUPERVISOR
<input type="checkbox"/> State Housing may be required.			Senior Environmental Scientist
POSITION DESCRIPTION			
<p>The Environmental Services Intern reporting location is at 4477 Pacific Highway, San Diego, CA 92110, San Diego Coast District Office. This position will report to the District Senior Environmental Scientist and works under the direction of the District Environmental Scientist. The Environmental Services Intern (ESI) will join the District's Natural Resources crew and primarily perform manual labor in habitat restoration, enhancement and protection, and vegetation reduction. The majority of the work involves vegetation management, including invasive plant removal by manual, mechanical or chemical methods, and thinning of native vegetation for fuel modification projects. Other job duties include planting and cultivating native plant material, installing permanent and temporary fencing, installing, and repairing irrigation systems; grunion, vegetation and bird monitoring; documenting work in statewide databases, and assisting with the preparation of reports. The ESI will assist District staff in project review to ensure compliance with environmental laws and permitting needs.</p>			
ALL EMPLOYEES ARE RESPONSIBLE FOR CONTRIBUTING TO AN INCLUSIVE, SAFE, AND SECURE WORK ENVIRONMENT THAT VALUES DIVERSE CULTURES, PERSPECTIVES, AND EXPERIENCES, AND IS FREE FROM DISCRIMINATION.			
ESSENTIAL FUNCTIONS:			
%	TASK/DUTIES		
40%	IMPLEMENTATION, MAINTENANCE AND MONITORING OF NON-NATIVE SPECIES REMOVAL AND FUEL REDUCTION PROJECTS Provide oversight, labor and monitoring for non-native plant removal, fuel reduction, and habitat restoration projects. Treating and mapping non-native species with herbicide.		
25%	IMPLEMENTATION, MAINTENANCE AND MONITORING OF HABITAT RESTORATION PROJECTS Planting and cultivating native plant material, installing permanent and temporary fencing, installing and repairing irrigation systems, vegetation and wildlife sampling, and documenting restoration activities.		
15%	NATURAL RESOURCE INVENTORY AND MONITORING Conducts inventories involving both short- and long-term monitoring of sensitive plant and animal populations.		
10%	COLLECTING AND ORGANIZING DATA. Documenting work in statewide databases and assisting with the preparation of reports.		
5%	CONSTRUCTION MONITORING Providing a monitoring presence to ensure that biological mitigation measures are properly executed during construction of State Park Facilities and non-routine maintenance activities.		
MARGINAL FUNCTIONS:			
%	TASK/DUTIES		



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5%	Other job-related duties as assigned and necessary for operational continuity. Participates fully in staff meetings, acknowledges and meets deadlines and assists other District staff, as appropriate. Attend trainings and prepare administrative paperwork to meet operational needs. Maintain organized working files and program documentation. Maintain a commitment to the Department's "Standards of Conduct". Maintain a positive attitude and fully participate in the development of a positive, healthy work environment.
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TYPICAL WORKING CONDITIONS

The majority of each workday will be spent working outside in state parks in the San Diego Coast District. Fieldwork requires the ability to use tools, carry heavy loads, hike over uneven terrain, perform tasks requiring repetitive movements, and work in a variety of climatic and geographical conditions. While at your base of operation, you will work in a climate-controlled office under artificial lighting in an office. Possession of a valid California driver's license is required when operating a state or leased vehicle.

TELEWORK DESIGNATION:

This position is designated as not telework eligible.

SPECIAL REQUIREMENTS:

Possession of a valid class C Driver's License is required.

The statements contained in this job description reflect general details as necessary to describe the principal functions of this job. It should not be considered an all-inclusive listing of work requirements. The incumbent of this position may perform other duties (commensurate with the classification) as assigned, including work in other functional areas to cover during absences, to equalize peak work periods, or to otherwise balance the workload.

SUPERVISOR STATEMENT:

I CERTIFY THIS DUTY STATEMENT REPRESENTS AN ACCURATE DESCRIPTION OF THE ESSENTIAL FUNCTIONS OF THIS POSITION. I HAVE DISCUSSED THE DUTIES OF THIS POSITION WITH THE EMPLOYEE AND PROVIDED THE EMPLOYEE WITH A COPY OF THIS DUTY STATEMENT.

SUPERVISOR NAME (PRINT OR TYPE)	SUPERVISOR SIGNATURE	DATE

EMPLOYEE STATEMENT:

I CERTIFY I HAVE READ, UNDERSTAND, AND CAN PERFORM THE DUTIES OF THIS POSITION EITHER WITH OR WITHOUT REASONABLE ACCOMMODATION. I HAVE DISCUSSED THESE DUTIES WITH MY SUPERVISOR AND HAVE BEEN PROVIDED A COPY OF THIS DUTY STATEMENT.

EMPLOYEE NAME (PRINT OR TYPE)	EMPLOYEE SIGNATURE	DATE