

**California Department of Corrections and Rehabilitation
Division of Juvenile Justice
Education Services Branch
Duty Statement**

Date: July 1, 2017
Unit: Education Administration
Classification: Teacher – Science
Position Title: Health Education Teacher
CB Identifier: R03
Position No.: 194-194-3078-001
Location: N.A. Chaderjian High School/N.A. Chaderjian YCF/Stockton
Incumbent:

General Description: Under the direction of the Supervisor of Correctional Education Programs (SCEP) or Supervisor of Academic Instruction (SAI), the high school teacher will provide education services according to federal and state statutes and regulations, the current California model curriculum standards and state frameworks, the Division of Juvenile Justice (DJJ), California Education Authority(CEA) and institution policies and procedures, and the local Education Site Plan; and provide student instruction and follow the adopted CEA curriculum for the Health Content requirement. It is the responsibility of the teacher to maintain valid teaching credentials; to provide a safe learning and working environment; to provide instruction that encourages a crime-free lifestyle and supports the protection of society; to demonstrate cultural sensitivity in working with a diverse population; to uphold professional ethics in conduct, appearance and relationships; and to maintain performance standards for professional practice.

Percent	Activity
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50-63% I. Direct Responsibility for Student Learning

Implement instructional plans. Facilitate student-centered learning. Promote higher-order thinking skills. Engage students in value- based character education, emphasizing curriculum leading to a crime-free lifestyle. Create a safe learning environment. Demonstrate cultural competence. Establish a culture for lifelong learning. Employ classroom performance assessment methods. Accommodate individual student learning needs. Provide student feedback. Manage classroom procedures. Manage student behavior.

17-21% II. Planning and Preparation for Student Learning

Demonstrate knowledge of content and pedagogy, students and resources for instructional planning. Design curriculum, instruction, and assessment activities. Plan instruction according to the needs of each student. Design methods for student assessment and evaluation. Prepare for instruction and assessment activities. Organize the working environment to support effective education activities.

Participate in course, program and site curriculum development activities. Manage property and fiscal resources. Maintain a manual for substitute teachers.

17-8% III. Collaboration and Guidance for Student Learning

Assist students in developing, monitoring and assessing education/career goals and learning plans. Communicate professionally with all staff. Collaborate with the treatment teams. Contribute toward student transition efforts. Participate in staff meetings, student conferences and case conferences. Support students with special needs. Provide student guidance and direction. Network with staff and students to ensure a safe environment. Encourage socially appropriate behavior and teamwork. Plan and coordinate community participation.

16-8% IV. Professional Responsibilities

Supervise students to ensure a safe and effective operation of education and related programs. Maintain accurate attendance records. Evaluate student performance. Document student progress and achievement. Report student information to all required stakeholders, including the student's treatment team. Participate in training and professional growth activities. Contribute to the programs of the school, the CEA, and the DJJ. Follow all safety rules and practices. Perform other related activities as required.

This duty statement including the performance standards and identified activities has been reviewed by the undersigned.

Employee Signature Date

Supervisor Signature Date