



## Mate, Fish and Game Vessel Departmental Open - Statewide Continuous Examination

### INTRODUCTION

Why not work to benefit California's environment? Want to work with dedicated people who value and enjoy their work?

Our employees are committed to managing and protecting California's diverse wildlife and the habitats upon which they depend. Join us and begin a meaningful new career.

For more information on the State examination and hiring process, visit the Department of Fish and Wildlife website at <https://www.wildlife.ca.gov/Employment>.

### EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

### DRUG FREE STATEMENT

It is an objective of the State of California to achieve a drug-free state work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service and the special trust placed in public servants.

### WHO SHOULD APPLY?

Applicants who meet the minimum qualifications as stated on this bulletin may apply for this examination.

Once you have taken this examination, you may not retake it for six (6) months.

### FILING INSTRUCTIONS

**EMAILED APPLICATIONS ARE PREFERRED.** Submit your completed EXAMINATION/EMPLOYMENT APPLICATION (STD. 678) along with any required educational documentation (if applicable) via email at [examsubmission@wildlife.ca.gov](mailto:examsubmission@wildlife.ca.gov)

Please include the Exam Code and the Title of the Examination in the subject line of your email. The Examination/Employment Application (STD. 678) is available through your CalCareer Account or the internet at <https://jobs.ca.gov/pdf/STD678.pdf>. Once your application has been received and verified,

you will be emailed the link to the Training and Experience Questionnaire. Please be sure to include your current email address on your application. Applications may be by mail. Incomplete applications will not be accepted.

Due to the recent impact of the COVID-19 and for the safety of our employees and customers, the drop off location for applications will be temporarily closed. In order to ensure we receive your application, please send your application certified mail to the mailing address indicated on the announcement. The State Examination Application (Form STD. 678) may be filed by mail at:

**California Department of Fish and Wildlife**  
**Attention: HR – Recruitment and Selection Unit**  
**P.O. Box 944209**  
**Sacramento, CA 94244**

Completed applications and all required documents must be received in order to be considered. Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining filing of an application.

### **SPECIAL TESTING ARRANGEMENTS**

If you have a disability and need special testing arrangements, mark the appropriate box on the application. The exam unit will contact you to make specific arrangements.

### **SALARY INFORMATION**

\$4,667 - \$5,373

### **POSITION STATEMENT**

Under general supervision, directs the crew-members of: (1) a fisheries research vessel in the construction, repair, and preservation of fishing nets and other fishing and deck gear, and in the maintenance and repair of a fisheries vessel above deck; or (2) a marine patrol vessel in the proper handling and storage of fishing nets and other commercial and sport fishing gear and equipment, and in the maintenance and operation of the vessel, including auxiliary equipment; operates a Fish and Game vessel as necessary; and does other related work.

### **ELIGIBLE LIST INFORMATION**

An open eligible list for the Mate, Fish and Game Vessel classification will be established for the Department of Fish and Wildlife.

Eligibility expires 12 months after it is established. Applicants must then retake the examination to reestablish eligibility. This examination will be administered on a continuous basis. Applicants will have the option of retesting after a 6-month testing period. Competitors choosing to retest and who are successful in the examination will be merged onto the list in order of final score. The highest score takes precedence regardless of examination date.

### **REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION**

All applicants must meet the minimum qualifications by the application submission date.

### **MINIMUM QUALIFICATIONS**

*Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as Either "I", "II", or "III", etc. for example, candidates possessing qualifying experience amounting to 50% of the required time in Pattern I, and*

*additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience.*

Applications and any attached resumes require employment history information including "to" and "from" dates (month/day/year), time base, and if applicable, civil service class titles. Applications and any attached resumes received without this information MAY BE REJECTED because of incomplete information.

### **Either I**

Two years of experience performing the duties of a Deckhand, Fish and Game Boat, on vessels at least 30 feet in length operated by the Department of Fish and Game.

### **Or II**

Three years of commercial fishing experience on seagoing vessels at least 30 feet in length which shall have included extensive experience in handling, repairing and constructing specialized fishing gear and tow nets.

### **Or III**

Three years of experience operating and maintaining a commercial or government vessel at least 30 feet in length.

## **EXAMINATION INFORMATION**

### **Training and Experience Questionnaire - Weighted 100%**

This examination consists of a Training and Experience Questionnaire and is the sole component of the examination. To obtain a position on the eligible list, you must attain a minimum rating of **70%**.

### **COMPETITORS WHO DO NOT COMPLETE THE TRAINING AND EXPERIENCE QUESTIONNAIRE WILL BE DISQUALIFIED.**

Applicants will be sent a link through email to complete the Mate, Fish and Game Vessel Training and Experience Questionnaire.

## **PREPARING FOR EXAMINATION**

Below is a list of suggested resources to have available prior to taking the exam.

**EMPLOYMENT HISTORY:** Employment dates, job titles, organization names and addresses, names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed.

**EDUCATION:** School names and addresses, degree earned, dates attended, courses taken (verifiable on a transcript), persons or office who can verify education, and phone numbers of persons or offices listed.

**TRAINING:** Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed.

## **KNOWLEDGE AND ABILITIES**

### **Knowledge of:**

1. Construction and use of various types of commercial fishing gear used on the Pacific Coast.

2. Construction, hanging, mending, and storage of nets of all types.
3. Principles of coastal navigation.
4. Seamanship, including the rigging, splicing, and tying of ropes and cables.
5. Rules of the road.
6. Principles of effective supervision and directing the work of others.

#### **Ability to:**

1. Identify, repair, and properly store nets of all types.
2. Direct the work of others.
3. Think and act quickly in emergencies.
4. Assist in non-enforcement patrol or marine research duties.
5. Cut, sew, bind, and maintain canvas.
6. Operate and maintain diesel and gasoline- powered boats up to 115 feet in length including auxiliary equipment.
7. Follow oral and written directions.
8. Row a boat.
9. Communicate effectively both orally and in writing.

#### **ADDITIONAL DESIRABLE QUALIFICATIONS**

In appraising the relative qualifications of candidates, consideration will be given to the extent and type of pertinent experience over and above that required under the "Minimum Qualifications" such as experience in handling, repairing and constructing purse seines, bottom trawling nets, lamparas (or other types of bait nets), drift or set gill nets and trammel nets, fyke nets, crab nets, drift or set line gear with 500 hooks or more, and steel salmon trolling gear with four lines or more; and experience aboard U.S. documented vessels of 25 tons gross weight (approximately 65 feet in length), and certification as a SCUBA diver.

#### **DISTINGUISHING CHARACTERISTICS**

**SPECIAL PERSONAL CHARACTERISTICS:** Satisfactory record as a law-abiding citizen; reliability, willingness to work unusual hours and on Saturday, Sundays, and holidays; willingness to go on extended sea cruises.

**SPECIAL PHYSICAL CHARACTERISTICS:** Physical agility and strength; ability to swim at least 50 yards and stay afloat at least five minutes, and immunity from seasickness.

#### **BENEFITS**

To learn more about the comprehensive benefit package please visit our website at <http://www.calpers.ca.gov>.

#### **VETERANS' PREFERENCE**

Veterans' Preference will be granted to all competitors who are successful in this examination and who qualify for, and have requested, Veterans' Preference through the California Department of Human Resources (CalHR), <https://calcareers.ca.gov/CalHRPublic/Landing/Jobs/VeteransInformation.aspx>

**Veterans who have achieved permanent civil service status are not eligible to receive Veterans' Preference credits.**

#### **CONTACT INFORMATION**

If you have any questions concerning the Mate, Fish and Game Vessel or the testing process, you may contact the Department of Fish and Wildlife, Human Resources Branch at (916) 653-8120, email

[exams@wildlife.ca.gov](mailto:exams@wildlife.ca.gov) or visit the Department of Fish and Wildlife website at [www.wildlife.ca.gov](http://www.wildlife.ca.gov).

## GENERAL INFORMATION

**For an examination without a written feature**, it is the candidate's responsibility to contact the California Department of Fish and Wildlife three weeks after the filing date if he/she has not received his/her notice.

**Applications are available** at [www.jobs.ca.gov/pdf/std678.pdf](http://www.jobs.ca.gov/pdf/std678.pdf), California Department of Human Resources (CalHR) offices, local offices of the Employment Development Department and the testing department on this examination bulletin.

**Remember, Examinations are Competitive:** If you possess the entrance requirements stated on this bulletin, you may take this competitive examination; however, you are not assured a place on the eligibility list. Your performance in the examination is compared to established rating criteria. All candidates who pass are ranked according to their scores.

**Candidates needing special testing arrangements** due to a disability must mark the appropriate box on the application and/or contact the testing department.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi- departmental promotional, 4) service-wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

**Veterans' Preference:** Will be awarded in this examination, pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows: (1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veteran's preference. (2) An entrance examination is defined, under the law, as any open competitive examination. (3) Veterans Preference is not granted once a person achieves permanent civil service status.

**How to Apply for Veterans' Preference:** The California Department of Human Resources (CalHR) has information on how to apply for Veterans' Preference on their website at <https://jobs.ca.gov/CalHRPublic/Landing/Jobs/VeteransInformation.aspx> and on the Application for Veterans' Preference form ([CalHR 1093](#)). Additional information is also available at the Department of Veterans Affairs.

**Miscellaneous Information:** The Department of Fish and Wildlife reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

**TTY** is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

**California Relay (Telephone) Service for the Deaf or Hearing-Impaired**

**From TDD phones: 1-800-735-2929**

**From voice phones: 1-800-735-2922**