



PSYCHOLOGIST

(HEALTH FACILITY – CLINICAL – SAFETY)

Exam Code: 4MH68

Administering Department: Department of State Hospitals

Exam Type: Servicewide, Open

Final Filing Date: Continuous

Class Code: 9873

CLASSIFICATION DETAILS

Psychologist (Health Facility – Clinical – Safety) – Salary Range: \$5,554.00 - \$10,303.00 per month.

Salary updated as of: July 1, 2020

View the [Psychologist \(Health Facility – Clinical – Safety\) classification specification](#)

APPLICATION INSTRUCTIONS

Final Filing Date: Continuous

Applications are accepted on a continuous basis. The cut-off-dates are the first and third Friday of each month. All completed applications and Training and Experience examinations submitted by each cut-off-date will be processed for that administration.

Note: Applications and examinations may be processed on a flow basis prior to the cut-off-date to meet the hiring needs of the department.

Dates printed on envelopes by mobile barcodes or equivalent mobile print technology are not acceptable proof of the date the application and any other required documents or materials were filed.

Who Should Apply:

Applicants who meet the Minimum Qualifications as stated on this bulletin may apply for and take this examination. Once you have taken this examination, you may not retake it for **six (6)** months.

Unless otherwise stated on this bulletin, you must meet the Minimum Qualifications by the Final Filing Date or cut-off-date stated above.

How to Apply:

Applicants are required to submit an [Examination Application \(STD 678\)](#), found at www.calcareers.ca.gov, either by mail, in person, or via email to the address listed below.

Once your application has been submitted, you must complete the **Training and Experience (T&E)** following the instructions below under, **Taking the Examination**.

Examination Services staff will screen each application. Applicants meeting the minimum qualifications will be admitted into the examination. **Applicants must submit the STD. 678 as well as the T&E. Failure to do so will result in a delay in the examination process.**

The preferred method to apply is by emailing your STD 678 to:

PsychologistHFCS@dsh.ca.gov

Electronic signatures are acceptable.

Indicate the Classification on your Examination Application (STD 678).

You may apply by mail or in person to:
Department of State Hospitals – Sacramento
Attn: Selection Services Unit, MS-14
1215 O Street
Sacramento, CA 95814

Indicate the Classification on your Examination Application (STD 678).

In person hours: Monday through Friday, 8am to 5pm (excluding State holidays)

Special Testing Arrangements:

If you require assistance or alternative testing arrangements due to a disability, please contact the testing department listed in the Contact Information section of this bulletin.

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MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

License: Possession of a valid license as a Psychologist issued by the California Board of Psychology and possession of an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California's Business and Professions Code.

And

Possession of the education and experience for the appropriate specialty (Clinical, Counseling, Educational, Experimental, or Social) as outlined in Section 1396 of the Board of Psychology's Regulations.

Individuals who do not qualify for licensure by the California Board of Psychology or who are in the process of securing this license will be admitted into the examination and may be appointed, but must secure a valid license within three years of an appointment or the employment shall be terminated. For persons employed less than full time, an extension of a waiver of licensure may be granted for additional years proportional to the extent of part-time employment, as long as the person is employed without interruption in service, but in no case shall the waiver exceed five years.

(Unlicensed individuals who are recruited from outside the State of California and who qualify for licensure may take the examination and may be appointed for a maximum of two years at which time licensure shall have been obtained or the employment shall be terminated. Additionally, they must take the licensure examination at the earliest possible date after the date of employment.)

Clinical

Education: Completion of all requirements for a Doctoral Degree in Psychology from a recognized college or university with specialization in clinical or child clinical psychology. [Graduates of foreign universities, except Canadian, and graduates of unaccredited universities must meet the educational requirements for State licensure as a Psychologist as evidenced by a written statement from the California Board of Psychology and possession of an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California's Business and Professions Code. This statement will also be required to determine the sufficiency of an academic specialty believed equivalent to those mentioned here. (Applicants who are within six months of receiving their degree will be

admitted to the examination but will not be eligible for appointment until receipt of the degree and completion of the internship.))

SPECIAL PERSONAL CHARACTERISTICS

An interest and a willingness to work at developmental centers, State hospitals, or correctional facilities contracting with the Department of Mental Health for diagnostic and treatment services; sympathetic and objective understanding of the problems of developmentally or mentally disordered offenders; possession of scientific and professional integrity; alertness; tact; patience; and emotional stability.

SPECIAL PHYSICAL CHARACTERISTICS

Possession and maintenance of sufficient strength, agility, and endurance to perform during physically, mentally, and emotionally stressful and emergency situations encountered on the job without endangering their own health and well-being or that of their fellow employees, forensic clients, patients, inmates, or the public.

Drug Testing Requirement

Applicants for positions in these classes are required to pass a drug-screening test. (The drug-screening test will be waived for employees who are currently in a designated "sensitive" class for which drug testing is required under State Personnel Board Rule 213.)

POSITION DESCRIPTION

Persons in this series of specialty classes apply psychological knowledge and techniques to the problems of developmentally or mentally disordered offenders.

EXAMINATION SCOPE

This examination consists of the following components:

Training and Experience Evaluation – Weighted 100% of the final score. The examination will consist solely of a **Training and Experience Evaluation**. To obtain a position on the eligible list, a minimum score of 70% must be received.

In addition to evaluating applicants' relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each exam component will be measuring competitively, relative job demands, each applicant's:

Knowledge of:

1. Knowledge of psychological theories and research.
2. Knowledge of principles, techniques, and problems in developing and coordinating a specialized psychological treatment program.
3. Knowledge of principles, techniques, and trends in psychology with particular reference to normal and disordered behavior, human development, motivation, personality learning, individual differences, adaptation, and social interaction.
4. Knowledge of methods for the assessment and modification of human behavior.
5. Knowledge of characteristics and social aspects of mental disorders and retardation.
6. Knowledge of research methodology and program evaluation.
7. Knowledge of institutional and social process.
8. Knowledge of group dynamics.
9. Knowledge of functions of psychologists in various mental health services.
10. Knowledge of current trends in the field of mental health.
11. Knowledge of professional training.
12. Knowledge of community organization and allied professional services.

Ability to:

1. Ability to plan, organize, and work in a specialized psychological treatment program involving members of other treatment disciplines.
2. Ability to provide professional consultation and program leadership.
3. Ability to teach and participate in professional training.
4. Ability to recognize situations requiring the creative application of technical skills.
5. Ability to develop and evaluate creative approaches to the assessment, treatment, and rehabilitation of mental disorders, to the conduct of research, and to the development and direction of a psychological program
6. Ability to plan, organize, and conduct research, data analysis, and program evaluation.
7. Ability to conduct assessment and psychological treatment procedures.
8. Ability to secure the cooperation of professional and lay groups.
9. Ability to analyze situations accurately and take effective action
10. Ability to communicate effectively

ELIGIBLE LIST INFORMATION

A Servicewide, Open eligible list for the **Psychologist (Health Facility – Clinical – Safety)** classification will be established for use by all state agencies.

The names of **successful** competitors will be merged onto the eligible list in order of final score regardless of exam date. Eligibility expires **12 months** after it is established. Applicants must then retake the examination to reestablish eligibility.

Veterans' Preference will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans status is verified by the California Department of Human Resources (CalHR). Information on this program and the Veterans' Preference Application (Std. form 1093) is available online at the following website:

<https://www.jobs.ca.gov/CalHRPublic/Landing/Jobs/VeteransInformation.aspx>

Additional information on veteran benefits is available at the Department of Veterans Affairs.

Career credits are not granted for examinations administered on an Open or Promotional basis.

PREPARING FOR THE EXAMINATION

Here is a list of suggested resources to have available prior to taking the exam.

1. **Employment History:** Employment dates, job titles, organization names and addresses, names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed above.
2. **Education:** School names and addresses, degrees earned, dates attended, courses taken (verifiable on a transcript), persons or office who can verify education, and phone numbers of persons or offices listed above.
3. **Training:** Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed above.

TAKING THE EXAMINATION

To be considered as a candidate, step 1 and 2 must be completed.

- If step 1 and 2 are not completed; the application will not be reviewed and/or the examination will not be scored.
- After you complete steps 1 and 2, the application will be reviewed to determine that the Minimum Qualifications are met, then the examination will be processed and you will receive your results by mail within 4 - 6 weeks of the cut-off date stated above.

NOTE: Sending an application for a job or position is NOT the same process as sending an application for this examination.

Step 1. Submit your application following the instructions above.

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Step 2. [Click on this link to take the Psychologist \(Health Facility – Clinical – Safety\) examination.](#)

TESTING DEPARTMENTS

Department of State Hospitals

CONTACT INFORMATION

Questions relating to this exam should be directed to:

Department of State Hospitals
Selection Services Unit
Monday through Friday, 8am to 5pm (excluding State Holidays)
Phone: 916-651-8832
Email: PsychologistHFCS@dsh.ca.gov

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice). TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

GENERAL INFORMATION

Examination and/or Employment Application (STD 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your CalCareer Account at the following website:

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<http://www.CalCareers.ca.gov/>

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The Department of State Hospitals reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. This examination may be canceled by the Department of State Hospitals at any time prior to the establishment of the employment list. Such revision or cancellation will be in accordance with civil service laws and rules and all applicants will be notified.

General Qualifications: Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.