



CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

ASSOCIATE PUBLIC HEALTH BIOLOGIST

Schematic Code: SX70 Classification Code: 0564 Exam Code: 7H1CF

Examination Type: Open Continuous

FINAL FILING DATES

Testing is considered continuous as dates can be set at any time. Applications will be reviewed to ensure the minimum requirements for participation in this exam are met. Possession of the entrance requirements does not assure a place on the eligible list. Once you have taken the examination, you may not retest for 12 months from the established list date.

Applications must be submitted by the filing dates indicated below. Applications postmarked, personally delivered, or received via interoffice mail after the final filing date, will be held for the next administration of the exam. The filing dates are:

August 16, 2024

SALARY

\$6,094 - \$7,934 per month

EQUAL EMPLOYMENT OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

WHO CAN APPLY

Persons who meet the minimum qualifications as stated on this announcement may take this competitive examination.

MINIMUM QUALIFICATIONS

Either One

One year of experience in the California state service performing the duties of an Assistant Public Health Biologist, Range B.

Or Two

Three years of experience in public health biology, one of which must have been in vector biology and control in a health agency or other related private industry. (Possession of a graduate degree in a biological science or closely related specialty may be substituted for the experience on the basis of two years of experience for a master's degree or three years of experience for a doctorate degree.)

AND

Graduation from college with a baccalaureate degree in a biological or closely related science.

The required degree must have been obtained from a recognized U.S. university or from a foreign university approved by the Bureau of Private Postsecondary and Vocational Education under the provision of California Education Code Chapter 3, Part 59, Division 10.

GENERAL QUALIFICATIONS

All candidates for, appointees to, and employees in the state civil service shall possess the general qualifications of integrity, honesty, sobriety, dependability, industry, thoroughness, accuracy, good judgment, initiative, resourcefulness, courtesy, ability to work cooperatively with others, willingness and ability to assume the responsibilities and to conform to the conditions of work characteristic of the employment, and a state of health consistent with the ability to perform the assigned duties of the class.

POSITION DESCRIPTION

TYPICAL TASKS

This is the full journey level of the series. Incumbents, under direction, conduct the more difficult and highly specialized epidemiological investigations and surveillance of vector-borne diseases; provide administrative and technical consultation to governmental agencies; assume responsibility for all vector control activities within an assigned area; provide consultation and training to local vector control agencies; may act in a lead capacity; and do other related work.

HOW TO APPLY

To apply for this examination, please complete and return the following:

STANDARD STATE APPLICATION (FORM 678)

COPY OF UNOFFICIAL/OFFICIAL COLLEGE TRANSCRIPTS

Due to COVID-19, we have limited staff working in the office. Therefore, the preferred method of application submittal at this time is via email to CDPHExamUnit@cdph.ca.gov. Mailed and dropped off applications will still be accepted but may have delays in processing.

Applications and any additional documents must be submitted via the U.S. Postal Service or hand delivered to the Department of Public Health Human Resources Office (hours are 8:00 AM to 5:00 PM). Submit ([California State Application STD 678](#)) and any additional documents to:

Via Email:
CDPHEExamUnit@cdph.ca.gov

Submit via mail to:
DEPARTMENT OF PUBLIC HEALTH
Attn: Examination Services Unit
P.O. Box 997378 MS 1700 – 1702
Sacramento, CA 95899-7378

Drop Off:
DEPARTMENT OF PUBLIC HEALTH
Attn: Examination Services Unit
1615 Capitol Avenue
Sacramento, CA 95814

**DO NOT SUBMIT APPLICATIONS
TO THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES (CalHR),
FAX, OR INTER-AGENCY MAIL.**

CONTACT INFORMATION

All questions regarding this examination (including the minimum qualifications, applying for the examination, being scheduled for the examination, reasonable accommodations, the examination components, scoring, etc.) may be directed to the contact information below:

EMAIL: CDPHEExamUnit@cdph.ca.gov

EXAMINATION INFORMATION

This examination utilizes an evaluation of education and experience (E&E) weighted 100%, and is based solely upon information provided with the application. Information provided with the application will be assessed compared to a standard developed in relation to the elements of the job and linked to the knowledge and abilities required on the job.

Special care should be taken to submitting a complete description of your education and experience relevant to the typical tasks, scope, and minimum qualifications stated on this announcement. Supplemental information will be accepted but competitors should read the announcement carefully to determine what kind of information will be useful to those individuals completing the evaluation.

The Department of Public Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement on the date you submit your application. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

NOTE: Applications **must** include “to” and “from” dates (month/day/year), time base, job titles and/or civil service class title(s), and range (if applicable) for all work experience. College course Information **must** include title, number of semester or quarter units, name of institution, completion dates, and degree. Applications received without this information will be rejected. Applicants **must** submit a copy of either official or unofficial transcripts along with the application when using education to meet the

entrance requirements for this examination.

SCOPE OF EXAMINATION: Rankings will be determined based on the depth and breadth of professional education and experience beyond what is minimally required. Emphasis will be placed on measuring:

Knowledge of:

1. Principles and techniques used to plan, organize, and sustain vector-borne disease prevention, surveillance, and control programs.
2. Biology and taxonomy of vertebrates and invertebrates of importance in the transmission of vector-borne diseases.
3. Research techniques in the study of disease transmission, and reservoir animal population dynamics.
4. Procedures used in the prevention and control of animal-related diseases.
5. Epidemiological principles and concepts in the control of vector-borne diseases. Animal classification systems.
6. Chemical, biological, and other methods for vector control.
7. Public health principles, practices, laws, and regulations applicable to disease prevention and vector control.
8. Current public health issues including epidemiological, biological, and ecological research studies.
9. Medical entomology, epidemiology, mammalogy, ecology, and biology.
10. Current technologies and sources of information to aid in vector-borne disease studies and investigations.
11. Field and laboratory procedures for infectious material or specimen handling.
12. Basic laboratory diagnostic methods.
13. Computer programs to capture, store, analyze, and present various types of spatial or geographical information.
14. Arthropod and vertebrate trapping methods and applicable animal care and use guidelines.

Ability to:

1. Communicate effectively orally and in writing.
2. Conduct vector surveillance activities and safely handle arthropods, rodents, or other animals involved with vector-borne diseases.
3. Identify arthropods of public health significance to species level and compile distribution records.
4. Analyze and evaluate surveillance data and other scientific observations.
5. Independently conduct scientific studies required to evaluate vector-borne disease risk and control.
6. Analyze situations accurately and select effective courses of action.
7. Establish and maintain cooperative relationships with individuals, organizations, and governmental agencies.
8. Comprehend reports, scientific publications, manuals, and other job-related materials and documents.
9. Effectively evaluate vector-borne disease prevention and control programs at the local and federal level and make recommendations for improvements and/or compliance with current laws and regulations.
10. Present disease prevention and vector control training programs to local, state, and federal agencies or other groups.
11. Establish processes and controls to ensure timely and consistent completion of work and projects.
12. Adapt and adjust plans and schedules to meet changing priorities or work objectives, personnel, resources, and/or work load demands.
13. Develop educational materials for distribution to the general public and public agencies.

14. Successfully complete multiple projects simultaneously (i.e. multi-task) within appropriate timeframes while maintaining a high level of work product.
15. Conduct fieldwork activities in remote locations of California.
16. Conduct vector control activities, including pesticide applications, to reduce vector populations and disease risks.

ELIGIBLE LIST INFORMATION

Possession of the entrance requirement does not assure a place on the eligible list. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. Names of successful competitors are merged into the open eligible list established for use by the Department of Public Health in order of final scores regardless of testing date. Eligibility expires **12** months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

VETERAN'S PREFERENCE

Will be awarded in this examination, pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veterans' preference; 2) An entrance examination is defined, under the law, as any open competitive examination; 3) Veterans' Preference is not granted once a person achieves permanent civil service status.

HOW TO APPLY FOR VETERANS' PREFERENCE

The [California State Jobs' website](http://www.jobs.ca.gov) (www.jobs.ca.gov) has information on how to apply for Veterans' Preference on their website and on the [Application for Veterans' Preference form \(CalHR 1093\)](#) (<https://jobs.ca.gov/PDF/SPB1093.pdf>). Additional information is also available at the [Department of Veterans Affairs website](http://www.cdva.ca.gov) (<http://www.cdva.ca.gov>).

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.

The California Relay (Telephone) Service for the deaf or hearing impaired:

MCI from TDD: 1-800-735-2929 MCI from voice telephone: 1-800-735-2922

Sprint from TDD: 1-888-877-5378 Sprint from voice telephone: 1-888-877-537

CONDITIONS OF EMPLOYMENT (631)

Examination Title: Associate Public Health Biologist

Name: _____

(Print: first, middle initial, last)

Final Filing Dates:

August 16, 2024

If you are successful in your examination your name will be placed on the active employment list and certified to fill vacancies according to the conditions you specify on this form. If you are unwilling to accept work or do not reply promptly to communications your name will be placed on the inactive list.

Please indicate your choices - you will not be offered a job in locations not checked.

Contra Costa County (0700)_____

Sacramento County (3400)_____

San Bernardino County (3600)_____

TYPE OF EMPLOYMENT DESIRED:

ON A PERMANENT BASIS, I AM WILLING TO WORK:

- ☐ Full Time
- ☐ Part Time (regular hours less than 40)
- ☐ Intermittent (on call)
- ☐ Limited Term

ON A TEMPORARY BASIS, I AM WILLING TO WORK:

- ☐ Full Time
- ☐ Part Time (regular hours less than 40)
- ☐ Intermittent (on call)
- ☐ Limited Term

It is your responsibility to notify the Department of Public Health, Examination Services Unit, of any changes in your address or availability for employment. All correspondence must include your name, examination title, and identification number.

Signature: _____

Date: _____