



Public Utilities Regulatory Analyst 3

Exam Code: 7PB12

Department: California Public Utilities Commission

Exam Type: Departmental, Open

Final Filing Date: Continuous

CLASSIFICATION DETAILS

Public Utilities Regulatory Analyst 3 – \$7,303.00 - \$9,146.00 per month

[Public Utilities Regulatory Analyst 3 classification specification](#)

APPLICATION INSTRUCTIONS

Final Filing Date: Continuous

Who Should Apply:

Applicants who meet the minimum qualifications as stated on this bulletin may apply for and take this examination.

Once you have taken this examination, you may not retake it for **six (6) months**.

How To Apply:

The link to connect to the Training and Experience Evaluation is located farther down on this bulletin in the "Taking the Exam" section.

Special Testing Arrangements:

If you require assistance or alternative testing arrangements due to a disability, please contact the testing department listed in the Contact Information section of this bulletin.

MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

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Education: The following education is required when non-California state service experience is used to qualify at any level.

[Equivalent to graduation from college](#) with any major but with at least 24 semester units of [upper division courses](#) in [economics, finance, public policy, or a closely related field](#). (Work experience performing technical economic, financial or policy research related to public utilities and transportation regulation may be substituted for the required education on a year-for-year basis.)

Either 1

One year in the California state service performing research duties in public utilities and/or transportation regulation at a level of responsibility [equivalent](#) to a Public Utilities Regulatory Analyst 2.

Or 2

Three years of [progressively responsible](#) technical research experience above the trainee level in a field related to public utilities and/or transportation. (Experience in the California state service applied toward this requirement must include one year of experience in a class at a level of responsibility equivalent to Public Utilities Regulatory Analyst 2.)

(A Master's Degree or advancement to Ph.D. candidacy in Economics, Policy, Finance, Business Administration or other field related to public utilities and transportation requiring 30 semester or 45 quarter units for completion may be substituted for one year of the required experience.)

(A master's degree or advancement to Ph.D. candidacy requiring 60 semester or 90 quarter units for completion, two different master's degrees (each of which constitutes a full degree program) or a doctorate degree in the above field may be substituted for two years of the required experience.)

POSITION DESCRIPTION

Public Utilities Regulatory Analyst 3

The positions are characterized by incumbents independently performing more complex, sensitive and responsible public utilities and/or transportation related work which requires, on a regular basis, a high degree of knowledge, skill and ability which is demonstrably above the journey level.

Under general direction, incumbents must develop original solutions, approaches and methodologies to a broad range of issues surrounding public utilities and transportation regulation. Incumbents may exercise some lead responsibility over regulatory studies or programs and may conduct workshops on issues of limited scope or complexity.

EXAMINATION SCOPE

This examination consists of the following components:

Training and Experience Evaluation – Weighted 100% of the final score.

The examination consists solely of a **Training and Experience Evaluation**. To obtain a position on the eligible list, a minimum score of 70% must be received. Applicants will receive their score upon completion of the Training and Experience Evaluation process.

In addition to evaluating applicants' relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each exam component will be measuring competitively, relative job demands, each applicant's:

Knowledge of:

1. Trends and issues pertaining to public utilities and transportation regulations
2. Principles of program evaluation and planning
3. Principles and concepts of economics, econometrics and finance in a research setting
4. Public utilities and transportation regulatory policy analysis and formulation
5. Federal and State agencies involved in utilities and transportation regulation
6. Federal and State legislation and policies pertaining to public utilities and transportation

Ability to:

1. Reason logically and creatively
2. Utilize a variety of analytical and research techniques to resolve complex utility and transportation regulatory problems
3. Develop and evaluate alternatives
4. Analyze data and present ideas and information effectively, both orally and in writing
5. Testify as a subject-matter expert
6. Consult with and advise Commissioners, top management and other interested parties on a wide range of issues relating to public utilities and transportation regulations
7. Gain and maintain the confidence and cooperation of those contacted during the course of work
8. Coordinate the complex technical work of others
9. Serve as a team leader to analyze the more technical and difficult situations
10. Establish and maintain project priorities
11. Analyze situations accurately and take effective action

ELIGIBLE LIST INFORMATION

A departmental, open eligible list for the **Public Utilities Regulatory Analyst 3** classification will be established for:

California Public Utilities Commission

The names of **successful** competitors will be merged onto the eligible list in order of final score regardless of exam date. Eligibility expires **twelve (12) months** after it is established. Applicants must then retake the examination to reestablish eligibility.

Veterans' Preference will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans status is verified by the California Department of Human Resources (CalHR). Information on this program and [the Veterans' Preference Application](#) (Std. form 1093)

is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

Career Credits **will not** be added to the final score of competitors who are successful in this examination.

EXAMINATION INFORMATION

[Preview of the Public Utilities Regulatory Analyst 3 Training and Experience Evaluation](#)

PREPARING FOR THE EXAMINATION

Here is a list of suggested resources to have available prior to taking the exam.

Employment History: Employment dates, job titles, organization names and addresses, names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed above.

Education: School names and addresses, degrees earned, dates attended, courses taken (verifiable on a transcript), persons or office who can verify education, and phone numbers of persons or offices listed above.

Training: Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed above.

TAKING THE EXAMINATION

Take the [Public Utilities Regulatory Analyst 3 examination](#)

TESTING DEPARTMENTS

California Public Utilities Commission

CONTACT INFORMATION

If you have any **technical** questions concerning this examination bulletin, please contact:

California Department of Human Resources
CalCareer Service Center
1810 16th Street
Sacramento, CA 95814
Phone: (866) 844-8671
Email: CalCareer@CalHR.CA.GOV

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice)

TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation,

race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

GENERAL INFORMATION

Examination and/or Employment Application (STD 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your [CalCareer Account](#).

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The California Public Utilities Commission reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

General Qualifications: Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.